

**SUMMER VILLAGE OF GOLDEN DAYS  
ORGANIZATIONAL MEETING  
MONDAY, AUGUST 16, 2021 at 10:00 a.m.  
Summer Villages Office Council Chambers  
605-2nd Avenue, Ma-Me-O Beach, AB**

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**MINUTES**

**PRESENT:**

Councillors: Richard Tooke, Brian Park, Phil Pawlyk  
Sylvia Roy, Chief Administrative Officer

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**A. CALL TO ORDER**

Sylvia Roy, Chief Administrative Officer, called the Organizational Meeting to order at 10:00 a.m.

**B. OATH OF OFFICE**

All Councillors signed the Oath of Office.

**C. APPOINTMENT OF MAYOR AND DEPUTY MAYOR**

**Res. 2021-117**

Moved by Councillor Park that Councillor Tooke be appointed as Mayor. **CARRIED**

**Res. 2021-118**

Moved by Councillor Tooke that Councillor Park be appointed as Deputy Mayor. **CARRIED**

Mayor Tooke assumed the Chair at 10:02 a.m.

**D. APPOINTMENTS**

1. Auditor:

**Res. 2021-119**

Moved by Mayor Tooke that Seniuk and Company of Edmonton, be appointed as Auditor for the Summer Village of Golden Days. **CARRIED**

2. Assessor:

**Res. 2021-120**

Moved by Councillor Pawlyk that Grant Clark of KCL Consulting. Ltd be appointed as Assessor for the Summer Village of Golden Days. **CARRIED**

3. Capital Region Assessment Services Commission:

**Res. 2021-121**

Moved by Deputy Mayor Park that Mayor Tooke be appointed as representative to the Capital Region Assessment Services Commission. **CARRIED**

4. Northeast Pigeon Lake Regional Wastewater Services Commission:

**Res. 2021-122**

Moved by Mayor Tooke that Deputy Mayor Park be appointed as representative to the Northeast Pigeon Lake Regional Wastewater Services Commission. **CARRIED**

5. Alliance of Pigeon Lake Municipalities (APLM):

**Res. 2021-123**

Moved by Deputy Mayor Park that Councillor Pawlyk represent the Summer Village of Golden Days on the Alliance of Pigeon Lake Municipalities. **CARRIED**

**CARRIED**

6. Joint Services Committee (JSC):

**Res. 2021-124**

**Moved by Councillor Pawlyk that Mayor Tooke represent the Summer Village of Golden Days on the Joint Services Committee.**

**CARRIED**

7. Pigeon Lake Summer Village Strategic Alliance (P.L.S.V.S.A.):

**Res. 2021-125**

**Moved by Mayor Tooke that Deputy Mayor Park be appointed as representative of the Pigeon Lake Summer Village Strategic Alliance for the Summer Village of Golden Days.**

**CARRIED**

8. Regional Emergency Management Agency

**Res. 2010-126**

**Moved by Mayor Tooke that Deputy Mayor Park be appointed as representative for the Regional Emergency Management Agency for the Summer Village of Golden Days.**

**CARRIED**

9. Development Officer

**Res. 2021-127**

**Moved by Mayor Tooke that Judy McCardia be appointed as Development Officers for the Summer Village of Golden Days.**

**CARRIED**

10. Subdivision and Development Appeal Board

**Res. 2021-128**

**Moved by Mayor Tooke that the Summer Village of Golden Days appoint Councillor Pawlyk as the Subdivision & Development Appeal Board representative for Council, and that Deputy Mayor Park be the alternate member.**

**CARRIED**

**Res. # 2021-129**

**Moved by Deputy Mayor Park that the Summer Village of Golden Days appoint Arnold Moerth, Brian Keeler, John Slater, Pete Langelles, and Bob Mieske as members of the Golden Days Subdivision & Development Appeal Board.**

**CARRIED**

**Res. # 2021-130**

**Moved by Mayor Tooke that the Summer Village of Golden Days compensate Golden Days Subdivision & Development Appeal Board members and the Secretary to the Board in the amount of \$125 per Appeal Hearing.**

**CARRIED**

**Res. # 2021-131**

**Moved by Deputy Mayor Park that the Summer Village of Golden Days appoint Ms. Sylvia Roy as Secretary to the Golden Days Subdivision & Development Appeal Board.**

**CARRIED**

11. Intermunicipal Development Plan Committee

**Res. 2021-132**

**Moved by Deputy Mayor Park that Mayor Tooke be appointed as representative for the Intermunicipal Development Plan Committee for the Summer Village of Golden Days.**

**CARRIED**

12. Intermunicipal Collaboration Framework Committee

**Res. 2021-133**

Moved by Councillor Pawlyk that Mayor Tooke be appointed as representative for the Intermunicipal Collaboration Framework Committee for the Summer Village of Golden Days.

CARRIED

13. Subdivision Authority

**Res. 2021-134**

Moved by Mayor Tooke that Municipal Planning Services be appointed as the Subdivision Authority for the Summer Village of Golden Days.

CARRIED

**E. SIGNING AUTHORITY**

**Res. 2021-135**

Moved by Mayor Tooke to approve the signing authority for Sylvia Roy, Chief Administrative Officer; Gail Coleman, Assistant Chief Administrative Officer, Jeff Riege, Chief Financial Officer, and Golden Days Council Members; Richard Tooke, Brian Park, and Phil Pawlyk.

CARRIED

**F. AUTHORIZED CONTACTS**

**Res. 2021-136**

Moved by Deputy Mayor Park that authorized contacts for the Alberta Treasury Branch bank accounts are Sylvia Roy, Chief Administrative Officer; Gail Coleman, Assistant Chief Administrative Officer, Jeff Riege, Chief Financial Officer, and Rose Mary Peel, Accounting Clerk.

CARRIED

**G. COUNCIL MEETING DETAILS**

**Res. 2021-137**

Moved by Councillor Pawlyk that Golden Days Council Meetings take place every second Wednesday of the month at 10:00 a.m. at the Summer Villages Office in Ma-Me-O Beach, Alberta unless otherwise scheduled.

CARRIED

**H. BYLAW #225, CODE OF CONDUCT FOR COUNCIL MEMBERS**

Golden Days Bylaw #225, Code of Conduct for Council Members, was reviewed by Council and the Code of Conduct pledge was signed by all Golden Days Council Members.

**I. COUNCIL ORIENTATION**

**Res. 2021-138**

Moved by Deputy Mayor Park that all three Golden Days Council Members be registered for the afternoon sessions of the Munis 101 Council Orientation sessions.

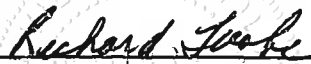
CARRIED

**J. ADJOURNMENT**

**Res. 2021-139**

Moved by Mayor Tooke to adjourn the meeting at 11:30 a.m.

CARRIED

  
Richard Tooke, Mayor  
Summer Village of Golden Days

  
Sylvia Roy, Chief Administrative Officer  
Summer Village of Golden Days